



BARNET'S
POST 16

VOCATIONAL OPTIONS
THIRD EDITION

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Welcome to your Post 16 options in Barnet

When you enter Post 16 education, there are many alternatives to A Levels which offer a more practical route to your chosen career. These routes give you the option to get on the job training, learn while you earn and clear pathways straight to the job of your choice.

BTECs

BTEC stands for the Business and Technology Education Council. BTECs are specialist work-related qualifications that combine practical learning with subject and theory content. BTECs are designed for young people interested in a particular sector or industry but who are not yet sure what job they'd like to do. You could study a BTEC at Level 2 or 3, either alongside academic qualifications or as part of a wider programme (such as an apprenticeship). You can also study a BTEC as a standalone course.

Cambridge Technicals

Cambridge Technicals are vocational qualifications at Level 2 and Level 3 for students aged 16+. They're designed with the workplace in mind and provide a high-quality alternative to A Levels with a great range of subjects to choose from.

Apprenticeships

Apprenticeships allow you to combine work and study by mixing on-the-job training with classroom learning. You'll be employed to do a real job while studying for a formal qualification, usually for one day a either at a college or a training centre. By the end of your apprenticeship, you'll hopefully have gained the skills and knowledge needed to either succeed in your chosen career or progress onto the next apprenticeship level.

City & Guilds

A **City and Guilds** qualification is a technical education option that focuses more on practical work.

T Levels

Available in Barnet from September 2023

T Levels are an alternative to A Levels, apprenticeships and other 16 to 19 courses. Equivalent to 3 A Levels, a T Level focuses on students developing the knowledge, attitude and practical skills required to be able to progress into skilled employment, higher study or an apprenticeship. A T Level is constructed of core theory, occupational skills and a 45 day Industry Placement.



Please note that the courses listed in this document are correct at the time of production/publication. Schools and colleges can change their course offer depending on their circumstances.

BELS Post 16 Projects & Programmes

BELS offers a variety of Post 16 services to support young people with the information, advice and guidance they need to succeed in the classroom and in their careers.

Our highly qualified team works in schools, colleges and a wide range of community venues working with over 3,500 young people each year to equip them with the skills, knowledge and support they need to achieve the career they want.

Careers advice for young people in Barnet Provided by BEETS

Barnet Education, Employment and Training Support

Our service provides careers guidance, information and advice for young people in Barnet after leaving Year 11 until the age of 19 (or 25 for young people with statements/EHCP).

All young people now need to continue in learning at least until their 18th birthday. This is called Raising the Participation Age (RPA)

We can advise you on the following options:

- Remaining in full time education or training in a school, college or with a training provider
- Applying for an Apprenticeship, Traineeship or Supported Internship
- Getting a job, becoming self-employed or a volunteer for more than twenty hours a week, including doing part-time training or education alongside (usually approximately one day a week)

We can help you with the following:

- Careers guidance
- Writing CVs
- Interview techniques

For more information on colleges, apprenticeships and employment:

- <https://nationalcareers.service.gov.uk>
- <https://www.apprenticeships.gov.uk>

How to contact us

If you're unsure or would like further advice on what you can do after leaving Year 11, please contact the team and our qualified careers advisers will get in touch.

For further information please call

 020 8359 2011



RON Mentoring Programme

- Are you finding it challenging to keep up with the pace at which things are changing in this COVID landscape?
- Would you like to have clarity about your identity, your worth and the things that you value most?
- Would you like to tap into the power of your motivation and confidence while unlocking your potential?
- Have you ever wondered who you could be if you overcome your limitations and the challenges you are facing?

This Mentoring Programme will help you to:

- Focus on their potential and not your past performances
- Develop the courage to step outside of your comfort zone
- Identify that transformation begins with a changed mindset – a changed mindset will help you to gain new insight about where you are now and where you want to be
- Identify the barriers to transformation
- Develop resilience
- Gain clarity about your vision and purpose
- Discover what you are good at

We are currently offering Mentoring support to young people in Barnet.

For further information please contact ✉ Anne-Marie.Francis@barnet.gov.uk ☎ 07707 276 851

Programmes for young people aged 14-20 who are in care or at risk of youth offending

These programmes provide support to help you find employment, apprenticeship or training, to launch your career. You will be allocated a dedicated Caseworker who will provide one-to-one support with:

- developing your CV
- careers advice
- job searching
- completing applications
- interview practice

You will also have access to a Mentor who will help build your confidence and motivation if you also feel this would be helpful.

Your Caseworker or Mentor will continue to provide ongoing support for at least the first six months of any role or course you start.

All referrals are through your Social Worker, Personal Adviser or a Health Care Provider. The Caseworker will also work closely with the Personal Adviser or Social Worker and Mentor to ensure consistency and avoid 'duplication' of actions.

For Further information, please contact:

Georgia Herd, Coordinator ✉ Georgia.Herd@barnet.gov.uk ☎ 07707 276 888 (At risk of youth offending)

Anne-Marie Francis ✉ Anne-Marie.Francis@barnet.gov.uk ☎ 07707 276 851 (Care leavers)

Routes into Construction/Employment Programme

This is a free, short pre-employment course to prepare, train and guide candidates through each stage of a traineeship/apprenticeship/job application. The course includes tailored support and training to help you pass the specific assessments, works on CV improvement, communication skills and builds job specific knowledge. Our dedicated careers advisors will guide and support you on your chosen path.

Key pathways into employment, training or further education

- College
- Work experience
- Volunteering
- University
- Start your own business
- Employment
- Apprenticeships
- Training to gain BTEC Level 1- 3 or vocational qualifications in various subjects

Programme overview

• Introduction

Routes into Construction/Employment is a programme designed to prepare young people for work or Further Education through training coupled with work experience in a range of industries.

• Who is the training programme for?

You are eligible to join the course, if you are not in full-time employment, full-time training or an apprenticeship.

• What is taught on the training programme?

For individuals who follow the construction pathway young people will study for the Construction Health & Safety Level 1 Award. They will also focus on personal development skills for successful employment, CV writing, interview skills and will complete a work placement in a construction company.

For other industries, individuals will be taught personal development skills to ensure successful employment and employment advisers will work with candidates on CV writing and interview skills. We encourage and work with candidates to create a personal development plan which outlines goals and targets to improve your career and overall well-being.

• What qualifications will I gain?

For those on the construction pathway, anyone wishing to be employed on a construction site is required to hold a CSCS card. As part of the training, you will be entered for the Health and Safety and Environmental exam and if successful you will be able to apply for the CSCS card.

• What happens at the end of the programme?

At the end of the training programme, you will continue to receive support from Routes into Construction/Employment Team to enable you to obtain sustained employment and / or training. Our employment advisers will stay in contact with young people to ensure they maintain sustainment in either employment, an apprenticeship or training for up to six months. We encourage you to speak with us about you are getting on and whether you are experiencing any issues in the place of employment or training. Should candidates require our services, you are encouraged to contact us and we will do our best to support you. In other instances where a young person may need help with emotional or mental wellbeing, we will do our best to refer them to the appropriate agencies.

For Further information, please contact:

Abimbola Lukosi, Routes into Construction/Employment Project Coordinator

✉ Abimbola.Lukosi@barnet.gov.uk ☎ 07707 277143

T-LEVELS



WELCOME TO THE NEXT LEVEL

An alternative to A Levels, T Levels are high-quality, classroom-based technical programmes which give young people the technical and practical skills needed to be an asset in the workplace. T Levels are a 2 year qualification and give you a head start towards the career you want.

The government developed T Levels to deliver world class technical education and provide you with a new exciting choice after GCSEs.

LEARN YOUR WAY

T Levels involve more classroom study than apprenticeships, which means you can experience an industry while you continue your studies.

Like A Levels, there are no tuition fees to study a T Level if you start before you are 19. Schools and colleges set their own entry requirements, so check their website or contact them direct to find out more.

T LEVEL SUBJECTS

The first T Levels were introduced in September 2020, more T Levels will continue to be rolled out during the next couple of years. There will be more than 20 available covering a range of subjects from digital to health and engineering to science.

GET AHEAD IN YOUR CAREER

T Levels give you the chance to learn what a real career is like while you continue your studies.

Your industry placement will last for at least 45 days – when and how you complete it depends on the T Level, college/school and employer.

INDUSTRY PLACEMENT

This provides you with an invaluable opportunity to put the learning, knowledge and skills developed in school/ college into practice in a real workplace. An Industry Placement will mean you are work ready in your chosen career pathway.

CREATED WITH EMPLOYERS

T Levels have been designed with leading businesses and employers to give you the knowledge and skills you need.

More than 250 businesses – including Fujitsu and Skanska – have been involved so you can be confident your T Level will move you to the next level.

QUALIFICATIONS THAT COUNT

When you pass your T Level, you will get a nationally recognised certificate showing the overall grade you achieved – pass, merit, distinction or distinction*. It will also give details of what you learned on the course to help you move into skilled employment or a higher apprenticeship.

AWARDED UCAS POINTS

Your T Level will be worth UCAS points and will be recognised by universities and other education providers so you can choose to continue studying if you wish.





T-LEVELS

How do T Level grades work?

T Level grades will be given as:


Pass	Merit	Distinction	Distinction*
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T Levels provide several progression options to students, these include skilled employment, an apprenticeship and higher education. To help T Level students get into higher education, UCAS tariff points are allocated to T Levels.

Students must achieve at least a pass in all elements of the qualification to attract UCAS points.

Check out the guide below for how UCAS points are only allocated to work for T Levels:

UCAS tariff points	T Level overall grade	A-level
168	Distinction*	AAA*
144	Distinction	AAA
120	Merit	BBB
96	Pass (C or above on the “core”)	CCC
72	Pass (D or E on the “core”)	DDD

 **EQUIVALENT
TO 3
A LEVELS**

T Levels are an alternative to A Levels, apprenticeships and other 16 to 19 courses. Equivalent to 3 A Levels, a T Level focuses on vocational skills and can help students into skilled employment, higher study or apprenticeships.

 **A 45-DAY
INDUSTRY
PLACEMENT**

Each T Level includes an in-depth industry placement that lasts at least 45 days. Students get valuable experience in the workplace; employers get early sight of the new talent in their industry.

 **80%
CLASSROOM,
20% WORK**

T Level students spend 80% of the course in the classroom, learning the skills that employers need. The other 20% is a meaningful industry placement, where they put these skills into action.

For Further information go to: www.tlevels.gov.uk/students

POST-16

Support for Young People not in Education, Employment or Training



Are you 16-24*, not in education, employment or training and living in Barnet?

If so, the **Barnet Education & Learning Service** is here to help!

Our BELS Employability Advisers provide free careers information, advice, guidance and support with finding the right apprenticeship, college course, training course or job.

To register and receive regular one to one support from one of our advisers give us a call on the number below:

 **020 8359 2011**

Key Pathways into Employment, Training or Further Education

- College
- Work experience
- Volunteering
- University
- Start your own business
- Employment
- Apprenticeships
- Training to gain BTEC Level 1-3 or Vocational Qualifications in various subjects



For Further information, please contact:

Marsha Latrous, Programme Manager

 Marsha.Latrous@barnet.gov.uk

 020 8359 4760 / Mobile: 07801 988903



Barnet's Post 16 vocational options

Here you will be able to find all the vocational courses on offer to you in Barnet.

All of them will support or lead you directly to careers and some will even give you the chance to learn while you earn!

So if you're interested in a career in Beauty or Business, Engineering or Sports or maybe Healthcare or Travel & Tourism, then read on for courses designed to help get you there.



Art/Design/Fashion

Studying art, design or fashion can help to support students with a career within the creative industries such as graphic design or fashion design.

Types of careers

Graphic Designer

Graphic designers use text and artwork to create imagery, this usually takes the form of books, magazines, posters and flyers.

Product Designer

Product designers plan, direct and undertake creations of design for industrial or commercial products such as furniture or lifestyle accessories.

WHERE CAN I STUDY EACH QUALIFICATION?

Level 1

- Barnet and Southgate College (Barnet Campus)
Progress to Art and Design Package

Level 2

- Barnet and Southgate College (Barnet Campus)
Art and Design Level 2
Level 2 UAL Diploma in Fashion Business and Retail

Level 3

- Barnet and Southgate College (Barnet Campus)
Art and Design Level 3
Fashion Level 3
Photography Level 3
3D Product Design and Architecture Level 3
- Hendon School
BTEC Level 3 National Diploma in Art and Design



Business

A knowledge of business and business processes are useful for many different job roles, for example, accountancy, banking, sales and customer service. It is also useful if you plan to set up your own business in the future or be self-employed. It teaches you valuable skills such as teamwork, numeracy, management and basic finance.

Types of careers

Marketing Manager

Managing all marketing for the company and activities within the marketing department.

Finance Officer

Financial officers are in charge of overseeing the financial transactions of a company and running the accounts.

Business Development

Business development staff identify sales opportunities, pitch goods or services to new clients and maintain a good relationship with new contacts.

WHERE CAN I STUDY EACH QUALIFICATION?

BTEC Level 1

- Barnet and Southgate College (Southgate and Barnet campuses) Business and ICT Package

BTEC Level 2

- Barnet and Southgate College (all campuses)
- Bishop Douglass School
- Mill Hill County High School

Cambridge Technical Level 2

- Hendon School
- London Academy
- St James' Catholic High School

Cambridge Technical Level 3

- East Barnet School
- Hendon School
- JCoSS
- London Academy
- St James' Catholic High School

BTEC Level 3

- Barnet and Southgate College (all campuses) Level 3 Pearson BTEC Extended Diploma in Business – with pathways Marketing, Finance, Law or Psychology
- Bishop Douglass School
- St Andrew the Apostle Greek Orthodox School
- The Compton School

Level 2 and 3 Finance

- Whitefield School



Care/Health and Social Care/Childcare

Studying health studies is useful for anyone wanting a career in the health sector. It will give you the opportunity to learn about healthcare systems and progress to university and study a degree specifically related to health, e.g. radiography, midwifery, nursing or the ambulance service. It covers a wide variety of health modules from communication in health and social care, to anatomy and physiology.

Types of careers

Care Management

As a care assistant you will help clients with personal care tasks, such as washing, dressing and eating to help them in their day to day lives.

Social Work

Social workers provide advice, support and resources to individuals and families to help them solve their problems.

Nursing

Nursing jobs involve treating patients who are sick and injured and also offering advice and emotional support to patients and their families.

WHERE CAN I STUDY EACH QUALIFICATION?

Level 1

- Barnet and Southgate College (all campuses)
Caring for Children

Level 2

- Barnet and Southgate College (all campuses)
Early Years Practitioner
- Hendon School
BTEC Health & Social Care

Level 3 T Level

- Barnet and Southgate College
Education and Childcare
Healthcare Science
- Saracens High School
Health

BTEC/Cambridge Technical Level 3

- Barnet and Southgate College - Level 3
Childcare and Education
Health and Social Care
- Bishop Douglass School
- Copthall School
- Hendon School
- Hasmonean High School for Boys
- Hasmonean High School for Girls
- JCoSS
- St Andrew the Apostle Greek Orthodox School
- St James' Catholic High School



Construction

Studying construction help you take your first steps towards a career in the construction industry. You'll learn essential skills from bricklaying, carpentry and joinery to plumbing, painting and decorating.

Types of careers

Builder

Builders oversee, coordinate and work on the construction, repair and renovation of homes and other buildings. They may also manage entire projects.

Plumber

Plumbers main role is to design and build layouts for pipes, drainage systems and other plumbing materials.

Electrician

Electricians solve electrical issues using appropriate testing devices and repair and replace equipment or wiring.

WHERE CAN I STUDY EACH QUALIFICATION?

Level 1

- Barnet and Southgate College (Colindale Campus)
 - Bricklaying
 - Construction Multi-Skills
 - Plumbing
- Barnet and Southgate College (Southgate Campus)
Electrical Installations

Level 2

- Barnet and Southgate College (Colindale Campus)
 - Bricklaying
 - Plumbing
- Barnet and Southgate College (Southgate Campus)
Electrical Installations

Level 3

- Barnet and Southgate College (Colindale Campus)
 - Engineering
 - Plumbing
- Barnet and Southgate College (Southgate Campus)
Electrical Installations

Level 3 T Level

- Barnet and Southgate College
Construction, Plumbing and Heating Engineering



Digital Media/Multimedia

This course helps you to build your media knowledge through practical work and projects in preparation both for work and further study. The course lets you study a range of media such as video, radio and print and learn skills in audio computer and animation technology on the Digital Media Pathway. You will learn a range of skills that will help you to undertake research projects, organise productions and work in a production team.

Types of careers

Video Editor

Video editors are responsible for editing and assembling video into a product ready for broadcasting. The material may include dialogue, sound effects, graphics and special effects.

Blogger

Bloggers write, edit, post and promote the content on their web pages or websites, normally for brand partnerships or paid work.

Producer

A film producer is a person who oversees film production. They select the script, coordinate writing, directing, editing and arrange financing.

WHERE CAN I STUDY EACH QUALIFICATION?

Level 1

- Barnet and Southgate College
Creative Industries Package

BTEC Level 2

- Barnet and Southgate College (Barnet Campus)
 - Level 2 UAL Diploma in Computer Animation & Games
 - Level 2 UAL Diploma in Creative Media Production
- Whitefield School

Cambridge Technical Level 3

- JCoSS

BTEC Level 3

- East Barnet School (Creative Media)
- Hasmonian High School for Boys
- Hasmonian High School for Girls
- St James' Catholic High School
- Whitefield School

Other Level 3 Qualifications

- Barnet and Southgate College (Barnet Campus)
 - IT - Hardware and Games Development
 - Level 3 NextGen/AIM Extended Diploma in Games, Animation and VFX Skills
 - UAL Extended Diploma in Creative Media Production
 - UAL Extended Diploma in Computer Games Design and Development



Engineering

The Engineering BTEC includes maths, physics and science. There are so many units to choose from so students can bring her own personality into their learning. Engineering can take you into multiple creative industries, such as product design, aerospace, manufacturing, electronics, electrical engineering or the automotive industry as a project leader or designer.

Types of careers

Aerospace Engineering

Aerospace engineers design aircrafts and study the aerodynamic performance of aircraft and construction materials.

Chemical Engineer

Chemical engineers are involved in the research and development of chemical processes required to produce products such as food, drinks and cleaning products.

Mechanical Engineer

Mechanical engineers design power producing machines such as electric generators, internal combustion engines and steam and gas turbines.

WHERE CAN I STUDY EACH QUALIFICATION?

BTEC Level 2

- Barnet and Southgate College (Southgate Campus)

BTEC Level 3

- Barnet and Southgate College (Southgate Campus)



Hair & Beauty

Studying beauty is perfect for anyone aspiring to be in the beauty industry, or that has a passion for beauty therapy. You will learn a wide variety of skills such as client care and communication, workplace practices and procedures, body massage, self-tanning, make-up for performers, nail enhancements and reflexology.

Types of careers

Beautician

A beautician carries out a variety of beauty related jobs such as manicures, pedicures, waxing and facials.

Makeup Artist

Makeup artists offer general makeup services or work in prosthetic design. This includes enhancing facial aesthetics through makeup, creating custom looks for clients and working with actors on movie sets.

Masseuse

As a masseuse you will massage muscles and soft tissues of the body to provide treatment for medical conditions, injuries or wellness maintenance.

Hairdressing

Hairdressing is a fast moving, fashion orientated business, so you will need to be creative, enjoy meeting people, have loads of energy and be a good communicator.

You may start by assisting in the day to day running of a salon, learn and practise hairdressing techniques and treatments and understand the knowledge behind this.

Barbering

Barbering has a unique position within the hair and beauty sector, as it combines traditional skills, such as scissors over comb and shaving, with new specialist techniques, such as 2D and 3D sculpting.

WHERE CAN I STUDY EACH QUALIFICATION?

Level 1

- Barnet and Southgate College
Hairdressing and Barbering

Level 2

- Barnet and Southgate College
(Colindale Campus)
Beauty Therapy
- Barnet and Southgate College
(Colindale Campus)
 - Level 2 City & Guilds Diploma in Women's Hairdressing (VRQ)
 - Level 2 Diploma in Barbering

Level 3

- Barnet and Southgate College
(Colindale Campus)
Spa and Beauty Therapies
- Barnet and Southgate College
(Colindale Campus)
Level 3 VTCT Diploma in Hairdressing (VRQ)



Hospitality

Hospitality can help you take your first steps towards a career in events, catering or accommodation. You'll learn essential skills such as planning and running an event, preparing and serving food and drink and delivering first-class customer service.

Types of careers

Concierge

Concierge staff help arrange or give advice on transportation, business services or entertainment, or monitor guest requests for housekeeping and maintenance.

Events Planning

Events planning involves organising event facilities and details such as decor, catering, entertainment, transportation, location, invitee list, special guests, equipment and promotional material.

Hotel Manager

A hotel manager oversees all operations and day-to-day activities in a hotel. They take on a variety of duties including accounting, sales, business development and customer service.

WHERE CAN I STUDY EACH QUALIFICATION?

WJEC Level 2

- Hasmonean High School for Boys
Events Management
- Hasmonean High School for Girls
Events Management



ICT and Computing

Information communications technology (ICT) involves studying technology that uses telecommunication to store, transmit or access digital information. It focuses on the way that modern technology affects our society and how we communicate. If you go down the computing path, you will gain an insight into programming and computer theory which is useful for a wide variety of careers.

Types of careers

App Developer

App developers create new apps for businesses/games and work on the graphics and design of them.

Graphics Designer

Graphics designers develop the overall layout and production design for advertisements, brochures, magazines and corporate reports.

ICT Security

ICT security employees monitor computer networks for security issues and investigate security breaches and other cyber security incidents.

WHERE CAN I STUDY EACH QUALIFICATION?

BTEC Level 2

- Bishop Douglass School
- Barnet and Southgate College (Southgate and Barnet campuses)

BTEC Level 3

- Bishop Douglass School
- Barnet and Southgate College (Southgate and Barnet campuses)

Cambridge Technical Level 2

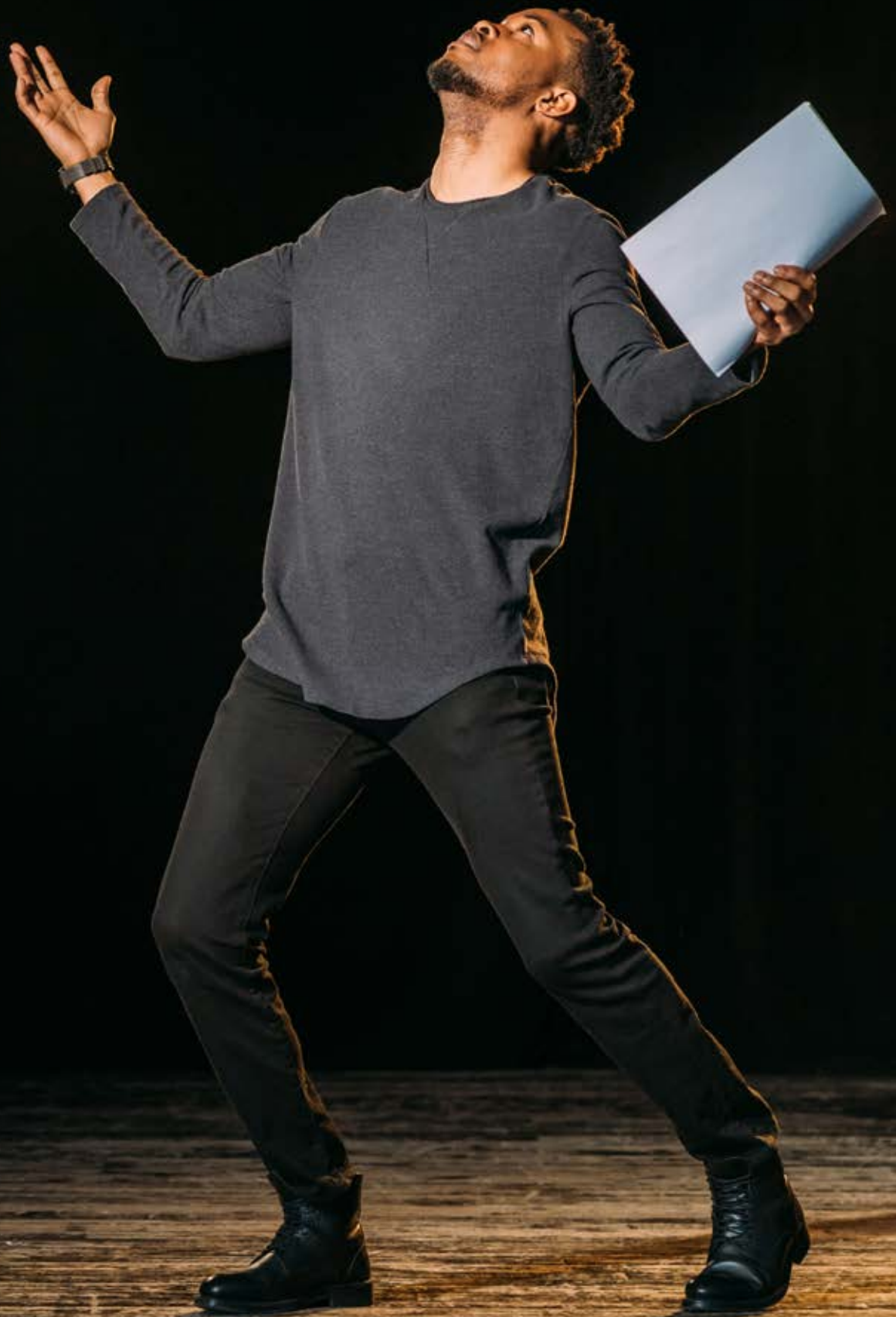
- Hendon School

Cambridge Technical Level 3

- Hendon School
- London Academy
- Whitefield School
- St James' Catholic High School

Level 3 T Level

- Barnet and Southgate College
Digital Design, Production and Development
Digital Support Services
- Saracens High School
Digital Design, Production and Development



Performing Arts

Studying performing arts is designed to be the first steps in developing as an actor support progression to higher education. It is an exciting vocational course that engages the learners on assignment projects that culminate in practical performances. You will have the chance to investigate the work of performing arts practitioners and explore technical performance skills and creative skills.

Types of careers

Drama Teacher

Being a drama teacher involves creating lesson plans, teaching the history of drama and assisting students in creating their own dramatic pieces.

Actor/Actress

Actors express ideas and portray characters in theatre, film, television and other performing arts media. They also work at theme parks or other live events.

Set Designer

A set designer is in charge of designing and creating the sets that appear in films and television programmes as well as in the theatre.

WHERE CAN I STUDY EACH QUALIFICATION?

Level 2

- Barnet and Southgate College (Barnet Campus)
 - Level 2 BTEC First Diploma in Performing Arts

Level 3

- Barnet and Southgate College (WoodStreet Campus)
 - BTEC National Extended Diploma in Performing Arts
- Hendon School
 - BTEC National Extended Diploma in Performing Arts (Dance, Drama, Music)



Music/Music Technology/ Music Performance

Studying music gives you the opportunity to learn about performance in both ensemble and solo settings, general musicianship as well as researching and investigating professional practice in the pop music industry and the range of opportunities for solo performance. You will learn how to respond to a set performance briefs alongside developing your knowledge of the musical language.

Types of careers

Song Writer

Songwriters often specialize in writing and composing music for one specific instrument or part of a song.

Music Producer

Music producers oversee all aspects of a recording session, from planning the sessions to the finished product.

WHERE CAN I STUDY EACH QUALIFICATION?

BTEC Level 3

- Bishop Douglass School
- London Academy
- Whitefield School



Sports

Sports BTEC enables students to develop their knowledge in the different areas of sport in both a theoretical and practical way. You can study a range of topics from anatomy and physiology to health and nutrition and it is a great subject to study if you would like a career in the sporting world, whether that be as an athlete or at management level.

Types of careers

Sports Presenter

The role of a presenter is to present up to date information to viewers/listeners. This involves interviewing guests and preparing content.

Nutritionist

Nutritionists assess patients' and clients' health needs and diet and help patients with nutrition issues and healthy eating habits.

Physiotherapist

Physiotherapists help people recover with injuries sustained from surgery, illness, ageing or disability by creating a treatment plan of exercises and therapy.

WHERE CAN I STUDY EACH QUALIFICATION?

Level 1

- Barnet and Southgate College (Southgate Campus)
Sport Introductory Diploma

BTEC Level 2

- Barnet and Southgate College (Southgate Campus)
Sports First Certificate Level 2
YMCA Health, Fitness and Exercise Instruction
- Bishop Douglass School

OCR Cambridge National Level 2

- St James' Catholic High School

BTEC Level 3

- Barnet and Southgate College (Southgate Campus)
Sport Extended Diploma
Sport Extended Certificate
YMCA Personal Training
- Bishop Douglass School
- Hendon School (Sport Science)
- London Academy
- St Andrew the Apostle Greek Orthodox School
- The Compton School
- Whitefield School

Cambridge Technical Level 3

- JCoSS



Science

For anyone who sees their future career in science, applied science is an excellent starting point. It covers a wide range of topics across biology, chemistry and physics and will allow you to learn a high level of practical laboratory skills. The course suits anyone, whether you love laboratory work, enjoy learning facts about the human body, watching chemical reactions or the agri-food industry.

Types of careers

Chemist

A chemist searches for new knowledge about chemicals and uses it to improve the way we live. This could include new medicines or new scientific technologies.

Archaeologist

Archaeologists study past human activity by excavating, dating and interpreting objects and sites of historical interest.

Forensic Scientist

Forensic scientists use scientific techniques to look at evidence from crimes and prepare legal statements used in court cases.

WHERE CAN I STUDY EACH QUALIFICATION?

Level 1

- Barnet and Southgate College (Southgate and Barnet campuses) Applied Science

BTEC Level 2

- Barnet and Southgate College (Southgate and Barnet campuses)

Level 3 T Level

- Barnet and Southgate College
Healthcare Science
Laboratory Science

BTEC Level 3

- Barnet and Southgate College (Southgate and Barnet campuses)
- Bishop Douglass School
- Copthall School
- St Andrew the Apostle Greek Orthodox School
- St James' Catholic High School
- The Compton School

WJEC Level 3

- Food Science and Nutrition
 - Hasmonean High School for Boys
 - Hasmonean High School for Girls
- JCoSS - Food Science and Nutrition



Travel and Tourism

Studying travel and tourism is an exciting start to a career in the tourism industry. You will learn by completing projects and assignments based on real life workplace situations and activities and develop the skills needed to progress a career in the travel industry.

Types of careers

Flight Attendant

A flight attendant is responsible for attending to the safety and comfort needs of passengers aboard a flight.

Travel Agent

A travel agent's role is to help people plan, choose and arrange their holiday.

Travel Blogger

A travel blogger is someone who travels around the world collecting content for writing about their travel experiences and advising on the best places to travel.

WHERE CAN I STUDY EACH QUALIFICATION?

BTEC Level 2

- Barnet and Southgate College (Barnet Campus)
- Hendon School

BTEC Level 3

- Hendon School
- Whitefield School



Apprenticeships & Supported Internships

Apprenticeships are an exciting option - you get hands-on training and the chance to put your skills into practice.

An apprenticeship is a real job where you learn, gain experience and get paid. You're an employee with a contract of employment and holiday leave.

Supported Internships provide on-site practical work training, for young adults with special educational needs to gain work skills, leading to competitive paid employment.

Apprenticeships

A real job, with hands-on experience, a salary and the chance to train while you work. You're treated just like all the other employees, with a contract of employment and holiday leave. If you're 16 or over, you can become an apprentice as long as you spend at least 50% of your working hours in England for the duration of the apprenticeship and you are not in full-time education.

When you are an apprentice...

- you get paid and train at the same time, with at least 20% of your time spent in off the job training, often at a college, university or with a training provider
- you train to be fully competent in your chosen occupation

Your apprenticeship can take between one and six years to complete, depending on which apprenticeship you choose, what level it's at and your previous experience.



Different apprenticeships are available all over England, at companies large and small, in a wide range of industries and organisations – from local organisations to large national brands. You get valuable hands-on experience working whilst you learn, which helps you progress in your working life.





To find an apprenticeship,
visit
www.apprenticeships.gov.uk
or contact
Barnet and Southgate
College on
[www.barnetsouthgate.
ac.uk/apprenticeships](http://www.barnetsouthgate.ac.uk/apprenticeships) or
telephone 0208 266 4000



Big Creative Education

 Uplands House, Uplands Business Park C,
Blackhorse Lane, London E17 5QJ
 Key contact details: Aneena Lewis
0203 873 5800

 Aneena.lewis@bigcreative.education
Recruitment@bigcreative.education
 www.bigcreative.education

The largest creative college in London offering creative courses from Level 1 to Level 3 and creative Apprenticeships.

Courses in:

- Games Design
- Media, Film & TV
- Theatrical and Media Makeup
- Music Production
- Music Performance
- Events Management
- Production Arts
- Art & Design
- Performing Arts
- Sports Studies

Apprenticeships in:

- Music
- Media
- Events & Marketing



First Rung Ltd



The Hasina Ali Training Centre,
333 Edgware Road, NW9 6TD



Key contact details:
Beverley Woodhouse 07805 980150
Colindale centre 020 8201 3111



bwoodhouse@firstrung.org.uk



www.firstrung.org.uk

Apprenticeships:

A First Rung Apprenticeship combines a real paid job (earning between £168 - £250 per week) with training to give you the right package of skills, experience and qualifications you need to succeed and step up the career ladder.

- Accounting (AAT) Level 3
- Customer Service Level 2
- Business Administration Level 3
- Teaching Assistant Level 3
- Early Years Practitioner Level 2
- Early Years Practitioner Level 3

Traineeships (16-18)

- Accounting
- Business Administration
- Early Years Education

Study Programmes (16-18)

A programme tailored to your exact interests and requirements. This course will help you gain qualifications and the personal qualities and skills you need to secure employment. Our Study programme will give you the perfect mix of learning and practical experience to start your career.

Level 1 in either:

- Business Administration
- Customer Service
- Early Years Education
- Health & Social Care

Functional Skills or GCSE:

- Maths
- English

Functional Skills:

- ICT

Level 2 in:

- Accounting (AAT)

We recruit throughout the year.

"Empowering people to reach their potential through a transformational learning experience that knows no boundaries"

#HawkTraining

Find out more:
www.hawktraining.com



 Hawk Training, 3rd Floor, Regal House
70 London Road, Twickenham, TW1 3QS

 020 3664 7258

 hello@hawktraining.com

 www.hawktraining.com

Apprenticeships:

We offer a comprehensive range of apprenticeship programmes for learners and employers across a range of occupational sectors, including:

- Business Administration
- Customer Service
- Early Years
- Team Leading & Management
- Warehouse & Storage
- Improving Performance

Short Courses

Our courses cover five main areas of development:

- Stepping up to Leadership
- Managing effectively
- Coaching and Mentoring
- Project Management
- Business Improvement including LEAN and Six Sigma

Accredited Learning

- Management - Levels 3 & 5
- Coaching and Mentoring - Level 3
- Children and Young People's workforce - Level 3



Why choose us?

Based in London and specialising in work-based training and vocational qualifications, Hawk has a proven track record of successfully delivering innovative training and development to thousands of organisations and individuals for over 32 years.

We are, above all, dedicated to supporting our learners and employers in the achievement of their individual training needs and helping to improve their career and organisational development opportunities.



We offer a comprehensive range of courses and apprenticeship programmes for employed people across a range of occupational sectors.


Contact Hawk Training today to begin the next step of your career journey!





Skills Training UK

 Triangle House 328-330 High Road
Wembley HA9 6AZ
 Key contact details: Ray Oates
020 8159 8500 / 07879 435 918

 rayoates@skillstraininguk.com

 www.skillstraininguk.com

Progression/Next Step sessions which leads into an Apprenticeship and work in general and we also prepare students for Employment with interview prep, CV revision, confidence and motivation sessions.

Transform your life with Mentor Me!

- Aged 16-24 and need support to overcome personal barriers to achieve your career goals?

BTEC Courses on offer 16 - 18 year olds, will include weekly Bursary Payment (£) if eligible as well as incentives (£) throughout the programme.

Fast Track Functional Skills maths and English E3, Level 1 and Level 2 included, or GCSE resits If eligible

1. Business Enterprise Technical Certificate BTEC Level 2
2. Customer Service Practitioners Certificate or Diploma BTEC Level 2

Courses on offer 16-24 year olds

Fast Track Functional Skills maths and English E3, Level 1 and Level 2 included.

1. Business Administration BTEC Award Level 2 which includes Customer Service (iCQ) Level 1 Award if exempt from Essential Digital Skills
2. Essential Digital Skills (Gateway) at either E3 or L1 unless exempt

Skills Training UK wins at Tes FE Awards 2020

<https://www.tes.com/news/skills-training-uk-wins-tes-fe-awards-2020>

More about us:

Website - www.skillstraininguk.com

Facebook - STUK Traineeships Study Programme

Twitter - https://twitter.com/SkillsTrain_UK

Linkedin - <https://www.linkedin.com/company/skills-training-uk>

YouTube - <https://www.youtube.com/user/SkillsTrainingUK>

SUPPORTED INTERNSHIPS

Supported Internships provide on-site practical work training, for young adults with special educational needs to gain work skills, leading to competitive paid employment.

They are designed to develop transferable skills, knowledge and attitudes in readiness for paid employment. Students can develop Employability, Customer Service, Confidence, Maths, English and ICT whilst working alongside employees in a real employment setting.

The classroom based learning at the workplace enables young people to try out different work roles, supported by a job coach.

Benefits of the programme:

- Participate in a variety of placements at a high status local employer
- acquire competitive, transferable and marketable job skills
- gain increased independence, confidence, self-esteem and friendship groups
- receive work-based individual instruction, coaching, support and feedback from the job coach, tutor and host business managers
- access to qualification in English, Maths and Work Skills.

Supported Internships in Barnet:

Here are a few of the supported internships (SI's) providers that Barnet Council are currently working with... but we also have links to at least 30 others.

If you are interested in finding out more about the different SIs on offer, please kindly contact Zoreena Daniels, Post 16 Support Officer, via email: supported-internships@barnet.gov.uk



MENCAP

Mencap offers a two-year study programme option for those young people who would like to complete a Supported Internship but would benefit from an additional year to develop their employability, independence and life skills.



HARINGTON

Harington is a leading and trusted charity, supporting students with learning differences to develop life skills.



AMBITIOUS ABOUT AUTISM

A supported internship is a transition to work programme where autistic young people can learn about the workplace by being in work.



PROJECT CHOICE

A Specialist Post-16 College that delivers an OFSTED and Education Skills Funding Agency approved curriculum.



MENCAP



23 Hendon Lane London Barnet N3 1RT



megan.clark@mencap.org.uk
SIBarnet@Mencap.org.uk



Key contact details: Megan Clark
020 7294 2308



www.mencap.org.uk

Supported Internship:

Mencap offers one or two year programme options for those young people who would like to complete a Supported Internship. Both provide opportunities to develop employability, independence and life skills.

What is included in the programme?

- Supported Internship
- Supported Work experience placement
- Dealing with Problems
- Working with Supervision
- Communication skills
- Equality Diversity & Inclusion
- Time management
- CV Writing
- Interview skills
- Workplace visits
- Health & Safety at work
- Workplace behaviours & expectations
- Transferrable skills
- Securing paid work as the desired outcome!

A Supported Internship is an employer-based learning programme. The aim is to support SEND young people aged 16-24 with an Education, Health and Care plan who want to find work to develop the skills, knowledge and experience to progress into employment.

To access the programme, you must be age 16-24 and have an EHCP.



HARINGTON



Highgate Training Centre, 55a Cholmeley Park, London N6 5EH



michelle.besant@harington.org.uk



Key contact details: Michelle Besant
0203 457 7997



www.harington.org.uk

What we offer:

Our free Supported Internships offer a unique mix of classroom based education, work experience, and job coaching. Individually tailored to each student includes 3 days of work placements and 1 day of classroom work each week. This applies to both the supported Internship and the Horticulture Supported Internship.

80% of our Supported Internship students move into paid jobs following the course.

Are you eligible?

- Are you interested in real work experience to get ready for a paid job?
- Are you aged 18 - 24 with SEND?
- Do you have an EHCP?
- Are you able to learn to travel to placements independently?
- Are you available to undertake an internship Programme?
- Have you got a Horticulture Entry Level 3 or above? (Only applies to the horticulture Internship.)

Harington is a leading and trusted charity, supporting students with learning differences to develop life skills.

A Society where all young people with learning differences thrive and lead a fulfilling and meaningful life.

We create an inclusive environment, that delivers outstanding personalised education, learning, and support, which lead to further education, employment opportunities, and a fulfilling and meaningful life for each of our students.



DFN Project SEARCH at The Whittington Hospital with Ambitious College



The Whittington Hospital, Magdala Avenue,
London, N19 5NF



admissions@ambitiousaboutautism.org.uk



Key contact details: Gemma Mullan
020 3870 8775 / 07472 521 805



www.ambitiousaboutautism.org.uk

Placements as part of the internship include:

- Administration assistants - various roles
- Receptionists
- Health records assistants
- Housekeeping and domestics
- Pharmacy assistants
- Grounds maintenance
- Retail and customer service
- Hospitality and catering
- Ward hosts

Benefits of the supported internship include:

- Learning new skills that you can use in work in the future
- Building confidence and life skills
- Support from trained job coaches to help you succeed
- Increased social networks
- 800 hours of structured support from specialist staff, mentors and job coaches
- DFN Project SEARCH has seen 60% of graduates secure a paid job (16 hours or more per week).

Want to find out more?

To register your interest or for more information please contact admissions@ambitiousaboutautism.org.uk

A supported internship is a transition to work programme where young people with an EHC Plan can learn about the workplace by being in work. Interns are based at The Whittington Hospital five days a week for an academic year (Sept – July). The site is staffed by a qualified teacher and job coaches to meet educational and training needs. Through a series of three targeted internships, interns acquire competitive, marketable, and transferable skills to enable them to move into paid employment.

Candidates must meet the following criteria in order to be eligible to apply for an internship:

- aged 16-25 years old with an Education, Health and Care (EHC) plan
- be an autistic young person or have a related learning difficulty
- have an interest to move into employment
- be an independent traveller or working towards

Project Choice



Health Education England (HEE) provides supported internships for learners who have an Education Health & Care Plan, through a programme service-provider called 'Project Choice'.

Project Choice is a Specialist Post-16 College that delivers an OFSTED and Education Skills Funding Agency approved curriculum, that links into additional NCFE accredited provision. All educational-based delivery is embedded into a learner's work-place training and learning.

We have over 150 learners across several local authorities, in the UK and our staff work closely with over 14 National Health Service (NHS) trusts. Project Choice provides learners with the opportunity to complete up to three work-role rotations, most of which are in hospitals but some placements have occurred in private or public-sector settings.

Project Choice also make provision for enhancing a learner's literacy and numeracy skills. English and mathematics skills are embedded within our supported internship programme; and accreditation can arrange if and where applicable.

Host Employer: NHS organisations, the independent sector and private business.

Education Partner: Project Choice

Supported Employment Partner: Project Choice

Lead Authority: London Borough of Barnet

Contact: project.choice@hee.nhs.uk

Programme Date: Sept – July

Entry Requirement

Entry requirements for this programme are that students are aged 16-24, have a learning disability and an Education, Health and Care Plan in place, who also:

- would like to find a job
- will be ready for work after completing the programme
- will be able to travel independently by the end of the programme

Programme

The internship programme is a full-time study programme that runs throughout the academic year (September to July)

- Interns will be offered up to three placements, lasting 10-12 weeks each
- Four days per week are spent in the work place, with one day in the classroom.
- Interns are supported by a Workplace Mentor, Project Coordinator and an Area Manager. Students may benefit from the support of a Job Coach, in the work place, on a daily basis should they require one.
- In the classroom, Interns learn about employment and develop employability skills, as well as having study time to improve Maths and English.

Project Choice

Post Internship

Interns are supported after their internship ends. Sustaining employment is key to us and we are committed to helping Interns to achieve this objective in addition to their additional goals.

This support includes:

- Pastoral support
- Professional support in meetings, e.g. appraisals, occupational health, etc.
- Coaching preparation for progression interviews
- Offering two-way support through Project Ambassadors and Mentors for new Interns.

Examples of WORK placements offered include:

- **Administration** – Scanning documents, admin duties, emails, filing, telephone work and typing documents when needed
- **Library Support** - Book stacking, scanning in and out of books
- **Goods In Porter** - Meeting the public, taking receipt of goods, despatching of goods, signing and checking deliveries, updating information on to in-house system. Pack deliveries to be picked up
- **Postroom Porter** - Emptying post bag, sorting post into pigeon holes, delivering and collecting post. Franking and dispatching mail
- **Reception** - Meet and greet public, taking deliveries, answering phones, meeting room management, photocopiers, setting up meeting rooms and keeping tidy, receiving and sorting internal post, dispatching internal post
- **Payroll Admin Support** - photocopying, computer work, saving documents, sorting post for department, taking messages
- **Tradesman Junior** - Assist Supervisor/Fitter on commercial equipment throughout the Trust. Working alongside the maintenance team
- **Finance Administrator** - Computer data entry, working with excel, sending emails, filing, photocopying, collecting and distributing post.
- **Catering** – Assist with picking and packing of hospital meals. Assist with the delivery of meals to patients and colleagues in both public & private care.

Bishop Douglass School

Hamilton Road, East Finchley, London N2 0SQ

☎ 020 8444 5211

Fax: 020 8444 0416

✉ schooladmin@bishopdouglass.barnet.sch.uk

Cophall School

Pursley Road, Mill Hill, London NW7 2EP

☎ 0208 959 1937

Fax: 020 8959 8736

✉ enquiries@cophall.barnet.sch.uk

East Barnet School

5 Chestnut Grove, East Barnet, Hertfordshire EN4 8PU

☎ 020 8344 2100

Fax: 020 8449 9862

✉ enquiries@eastbarnetschool.com

Finchley Catholic High School

Woodside Lane, Finchley, London N12 8TA

☎ 020 8445 0105

✉ sixthform@finchleycatholic.org.uk

Hasmonean High School for Boys

Holders Hill Road, Hendon, London NW4 1NA

☎ 020 8203 1411

✉ email@hasmonean.co.uk

Hasmonean High School for Girls

2-4 Page Street, Mill Hill, London NW7 2EU

☎ 0208 203 1411

✉ email@hasmonean.co.uk

Hendon School

Golders Rise, Hendon, London NW4 2HP

☎ 020 8202 9004

✉ info@hendonschool.co.uk

London Academy

Spur Road, Edgware, Middlesex HA8 8DE

☎ 020 8238 110

Fax: 020 8238 1101

✉ office@londonacademy.org.uk

JCoSS

Castlewood Road, New Barnet EN4 9GE

☎ 020 8344 2220

✉ admin@jcross.barnet.sch.uk

Mill Hill County High School

Worcester Crescent, Mill Hill, London NW7 4LL

☎ 020 8238 8180

Fax: 020 8959 6514

✉ admin@mhchs.org.uk

Saracens High School

Corner Mead, London, NW9 4AS

☎ 020 8181 3180

✉ admin@saracenshigh.org

St Andrew the Apostle Greek Orthodox School

Building 5, North London Business Park, N11 1BF

☎ 020 3195 5444

✉ admin@standrewtheapostle.org.uk

St James' Catholic High School

Great Strand, Colindale, London NW9 5PE

☎ 020 8458 280

Fax: 020 8358 2801

✉ admin@stjames.barnet.sch.uk

The Compton School

North Finchley, Summers Lane, London N12 0QG

☎ 020 8368 1783

✉ office@thecompton.org.uk

Whitefield School

Claremont Road, London NW2 1TR

☎ 0208 455 4114

Fax: 0208 455 4382

✉ schooladmin@whitefield.barnet.sch.uk

Barnet Southgate College**Barnet Campus:** Wood Street, High Barnet, EN5 4AZ**Colindale Campus:** 7 Bristol Avenue (formerly Lanacre Avenue), London NW9 4BR**Southgate Campus:** High Street, Southgate, London N14 6BS**Edmonton Green Campus:** 2nd Floor, 23 St. George's Chambers, South Mall, Edmonton Green, London N9 0TS

☎ 020 8266 4000

🌐 www.barnetsouthgate.ac.uk

✉ info@barnetsouthgate.ac.uk

Training Providers

Big Creative Education

Uplands House, Uplands Business
Park C, Blackhorse Lane,
London E17 5QJ
☎ 0203 498 3300

First Rung Ltd

The Hasina Ali Training Centre,
333 Edgware Road, NW9 6TD
☎ 020 8201 3111
✉ bwoodhouse@firstrung.org.uk

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Hawk Training, 3rd Floor,
Regal House, 70 London Road,
Twickenham, TW1 3QS
☎ 020 3664 7258
✉ hello@hawktraining.com
🌐 www.hawktraining.com

Skills Training UK

Triangle House, 328-330 High Road,
Wembley HA9 6AZ
☎ 020 8159 8500
🌐 www.skillstraininguk.com

MENCAP

23 Hendon Lane London Barnet
N3 1RT
☎ 020 72942308
✉ megan.clark@mencap.org.uk
🌐 www.mencap.org.uk

Harington

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Cholmeley Park, London N6 5EH
☎ 0203 457 7997
✉ michelle.besant@harington.org.uk
🌐 www.harington.org.uk

Ambitious About Autism

The Whittington Hospital,
Magdala Avenue, London, N19 5NF
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✉ admissions@ambitiousaboutautism.org.uk
🌐 www.ambitiousaboutautism.org.uk

