

Physical and Sensory Impairment Partnership Board
12 September 2014
Training Room 7, Building 2, North London Business Park
Minutes of the Meeting

Present:	
Alison Asafu-Adjaye (AA)	Service User and Healthwatch Barnet (Board Co-chair)
Paul Baldwin (PB)	BCIL /BDISC
Melanie Brooks (MB)	Interim Assisitant Director, Adults and Communities, Barnet Council (Interim Board Co-chair)
Damian Browne (DBr)	Barnet Independent Living Service, Your Choice Barnet
Ette Chiwaka (EC)	Joint Commissioning Manager, Joint Commissioning Unit
Andrew Cox (AC)	Middlesex Assoc for the Blind (MAB) (Board Co-chair)
Mike Fahey (MF)	Barnet Libraries Service
Mira Goldberg (MG)	Barnet Deaf Community Rep
Fiona Grounds (FG)	Service User Rep
Stella Henriques (SH)	Carer Rep
Alison Hibberd	Barnet Carers Centre
Seher Kayikci (SK)	Public Health
Joleene King	Barnet Council Prevention and Wellbeing Team
Hanna Lifschitz	Service User Rep
In attendance:	
Peter Clifton (PC)	Barnet Council Community Safety team (Item 4)
John Mason (JM)	Joint Commissioning Unit (Item 6)
Caroline Powls (CP)	Barnet Council (to Item 3)
Secretariat:	
Karina Vidler (KV)	Partnership Boards Officer, Barnet Council /

	Barnet Clinical Commissioning Group
Apologies:	
James Evans (JE)	Barnet Centre or Independent Living
Margaret Nolan (MaN)	Carer Rep
Michael Nolan (MiN)	Service User Rep
Carolin Seitz (CS)	MS Society

1	Welcome and apologies	ACTIONS
	<p>AC welcomed all to the meeting. Introductions were made and apologies noted. FG and HL were welcomed as new service user Board members. It was noted that MB would co-chair this particular meeting and that Enid Coleman, as new Head of Care Quality, would be the Council's ongoing Board co-chair.</p> <p>AC announced that Stella Henriques was withdrawing from the Board; he thanked Stella for her hard work on the Board's behalf over many years, and for linking effectively between the Board and CSPB.</p> <p>It was noted that KV was being seconded to a different role for 12 months. AC and members thanked KV for all her work with the Board to date.</p>	
2	News Items from Members	
	<p>Members reported that:</p> <ul style="list-style-type: none"> • Barnet Council is procuring a new mobile library, which will have audio books available. (MF) • Barnet Carers Centre produces a list of its services for carers in Barnet and a monthly bulletin which is widely distributed. (AH) • The redundancy of the carers' nurse post is a big issue for carers, and many complaints have been sent to Andrea Breen, who is dealing with the issue. (SH) • The Joint Commissioning Unit has a strong focus on health and social care integration. (EC) • The first Barnet cancer pop-up shop was very successful and a second will soon be available, in Edgware. (SK) • Your Choice Barnet is putting together Level 1 BSL training for people who work with deaf people. (DB) 	

	<ul style="list-style-type: none"> Adults and Communities is scoping out what implementation of the Care Act might mean. (MB) MAB's employment service has arranged that every visually impaired person going to a Job Centre will automatically referred to MAB. (AC) MAB has enough funds to get a mobile unit, where people can try out equipment and speak with relevant staff at different locations in Barnet.(AC) 	
3	Updates	
3.1	PB reported that BCIL has recently been focusing on tender development.	
3.2	<p>PB reported that he has not been contacted about the cross-Partnership Board newsletter for some time.</p> <p>Action 1: Look into the position regarding the newsletter and report back to the Board.</p>	EC
3.3.1	The Board noted the Carers Strategy and Carers Support Service update (Paper 1), in particular the work being done to implement the Care Act 2014 in relation to carers.	
3.3.1	It was noted that the new Carers Lead and Carers Project Officer are in place, and that the Carers Lead, Sarah Perrin, would be taking the Carers Strategy and Carers Action Plan to CSPB for approval on 8 th October.	
3.3.2	AH advised that a new Chief Executive will shortly be appointed to Barnet Carers Centre and the Centre will be reviewing its services and welcomes comments on where these could be improved.	
3.3.3	It was noted that Barnet carers Centre provides a range of support for young carers, and the Board agreed to look at this further at its next meeting.	
4	Workshop: Consultation on new Community Safety Strategy for 2015 - 18	
4.1	PC gave a presentation and invited members' views on the Council's proposals for the new Community Safety Strategy for 2015 - 18 (Paper 2). There was a discussion. Key points	

4.2	<p>made are recorded and will be fed into the consultation by PC.</p> <p>PC encouraged members to complete the online questionnaire on Barnet Council's website: http://engage.barnet.gov.uk/ and to email any questions to: peter.clifton@barnet.gov.uk</p>	
5	Update on Barnet Vision Strategy Group (BVSG)	
5.1	AC reminded members that BVSG recently developed the Barnet Vision Strategy, identifying gaps in services and how services could be improved.	
5.2	<p>AC reported that BVSG is currently focusing on implementing the main actions identified in the strategy:</p> <ul style="list-style-type: none"> - raising awareness - mobile unit (ref Item 2 above) - establishing an Eye Clinic Liaison Service in clinics at Edgware Community Hospital and Barnet Hospital 	
6	Presentation of business case for establishment of Eye Clinic Liaison Officer post: for discussion and decision	
	This agenda item was chaired by MB, and AC's interest in the matter being discussed, as Chief Exec of MAB, was noted.	
6.1	MB explained that the Board was being asked to review and consider supporting the business case for the establishment of an Eye Clinic Liaison Service in Barnet, before this is submitted to the Health and Well-Being Board.	
6.2	JM presented the business case (Paper 3), which recommending the establishment of an Eye Clinic Liaison Service within prevention service support. It was noted that these are currently provided by MAB and will undergo competitive procurement in the next year JM explained that the proposed investment was £45,000 per year for three years.	
6.3	There was a discussion, during which the following key points were made:	

<p>6.4</p>	<ul style="list-style-type: none"> • The service would make a significant difference to the quality of support for people at Eye Clinics. • The service would meet evidenced need, plugging a gap in current services. • It would widen access to preventative services and provide support to people earlier than is currently the case. • Whilst it is not proposed that the service would do home visits, the Eye Clinic Liaison Officer (ECLO) could refer people to the falls coordinator, who would be able to arrange these. • The ECLO would manage a team of volunteers, effectively harnessing volunteer input. • The service would not be just about signposting and it would will link with work being done in other areas. • The investment of £45,000 per year, based on figures supplied by Pocklington Trust, would cover the ECLO salary plus on-costs. • Pubic Health research on what happens when someone is diagnosed with a long-term condition suggests that the service would be effective. <p>There was general support for the business case and it was agreed that this should go forward to the Health and Well-Being Board. The Board requested that outcomes specified in the business case should be reviewed and further highlighted before the business case is submitted to the Health and Well-Being Board.</p>	
<p>7</p>	<p>Review of progress on Board’s workplan including word regarding carers with disabilities</p>	
	<p>Progress on the Board’s workplan (Paper 4) was reviewed. Updates were noted as follows:</p> <p><u>Activity 1: Event focusing on prevention</u> The Board confirmed that it still wishes to progress this activity.</p> <p>Action 2: JK to take back to the Prevention and Wellbeing Team how it might be involved in the event and report back to the Board.</p> <p>Action 3: EC to identify people who will lead in planning the</p>	

<p>event, and report back to the Board's next meeting.</p> <p><u>Activity 2: Arranging for distribution of 'Effective Communication' DVD to GPs and their staff</u> AA reported that she had approached RNIB but not received a response regarding the DVD copyright. AA proposed that the Board link with RNIB and Action on Hearing on Loss to explore whether it will be possible to make a DVD for Barnet.</p> <p>AA reported that she is continuing to work with Healthwatch Barnet on developing a communication passport for use in all service settings including GPs and hospitals. The proposal is to link with the Council, RNIB and Action on Hearing Loss. MG reported that JDA is also undertaking work in this area, working with Action on Hearing Loss regarding communication in hospitals. EC reported that the Council's input would be led by Adults and Communities Communications Team.</p> <p><u>Activity 3: Participating in GLL consultation activity</u> Noted that this action has been completed.</p> <p><u>Activity 4 : Feed into discussions on shared surfaces</u> <u>Activity 5: Addressing social isolation through contribution to the Ageing Well Programme</u> Noted that feedback will be provided at the Board's next meeting.</p> <p><u>Activity 6: Looking at carers who themselves have PSI and the role of Barnet Carers Centre in supporting these carers</u> EC presented an update (Paper 5). It was noted that this action will be looked at as part of Adults and Communities' Carers Workstream in relation to implementing the Care Act. Action 4: Report to the Board's next meeting on this,</p> <p>Action 5: Refer to Healthwatch Barnet and report to the Board on how its draft good practice guidance on access to GP surgeries for people with physical and sensory impairments has been disseminated by Healthwatch Barnet.</p> <p>Action 6: Update workplan to include above points.</p>	<p></p> <p></p> <p></p> <p></p> <p>Sarah Perrin</p> <p>AA</p> <p>SP</p> <p>AA</p> <p></p> <p>KV (passed)</p>
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		to HU), EC
8	Feedback from Summit 20 June	
	Members thanked AA for presenting on behalf of the Board at the Summit, noting that the presentation had been very well received.	
9	Minutes, Matters Arising and Actions Review	
9.1	The minutes of the last meeting were agreed. There were no matters arising. Completed actions were noted as set out in the attached actions log.	
10	Agreement of Key Messages to share with other Partnership Boards	
	<ul style="list-style-type: none"> The Board has supported the business case for the establishment of an Eye Clinic Liaison Service in Barnet. The business case will now progress to the Health and Well-Being Board. The Board has fed into consultation on the Community Safety Strategy. 	
11	Any other business	
	<p>MG reported that:</p> <ul style="list-style-type: none"> there has been some confusion regarding a new procedure for booking BSL interpreters and palantypists. she understands that bookings must now be made through Prime Productions, and there is a need for clarity on how this will work. She is concerned that one interpreter has not been paid after six months. <p>Action 7: Look into this and report back to the Board and escalate MG's concerns.</p>	KV (passed to HU)
<p>Date of next meeting: Wednesday 3 December 2014, 10.00am to 1.00pm, Training Room 7, North London Business Park</p>		

PSI Partnership Board Actions Log following review at Board meeting 12 September 2014

Open actions			
Date Agreed	Action No	Action	Responsibility
07 March 2014	1	Link with Emdad Haque: a) to arrange for Emdad to come back to the Board to report on implementation of the CCG Equalities Action Plan. b) to discuss hospital access issues for people with sensory impairments and report back to the Board (Note: to link with planned Joint Commissioner discussions with EH about access and autism).	Ette Chiwaka
Revised 07 March 2014	2	Arrange through Barnet Carers Centre for a new carer: - to attend a Board meeting on a one-off basis to give their views, or - to join the Board as a member.	Delroy Pomell

Actions closed at meeting			
07 March 2014	1	Liaise with Dawn McCarthy to make the Council's report on the Community Offer consultation available to the Board.	Karina Vidler
07 March 2014	2	Investigate how to access the DVD 'Effective Communication for All – GP Practices' for distribution to Barnet GP practices, including copyright issues	Alison Asafu-Adjaye
11 Sept 2013 22 March 2013	3a) 3b)	Circulate to the Board for comment the specification for the appointment of an Eye Clinic Liaison Officer, when available. Make a business case for the priority actions proposed by Barnet Vision Strategy Group supported by the Board, and present this to the Health and Well-Being Board.	Ette Chiwaka Sensory Impairment Team, PSIPB members/ Ette Chiwaka
11 Sept 2013	4	Incorporate key messages into the NHS Health Checks training to raise awareness of the link between unhealthy lifestyle and visual and hearing impairment.	Seher Kayikci