

PRIVATE AND CONFIDENTIAL

London Borough of Barnet

Minutes of the Council Directors Group 18 September 2012

Present:

Nick Walkley	Chief Executive
Andrew Travers	Deputy Chief Executive
Julie Taylor	Assistant Chief Executive
Kate Kennally	Director of Adult Social Care and Health and Director of Children's Services
Lesley Meeks	For Craig Cooper, Director for Commercial Services
Pam Wharfe	Interim Director for Environment, Planning & Regeneration

Also attending:

Alex Khaldi	One Barnet
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Action By

1. MINUTES AND MATTERS ARISING

The minutes of the One Barnet CDG held on 7 August 2012 were agreed.

Directors were reminded to ensure that all audit actions were being implemented in their areas.

All

2. CORPORATE FORWARD PLAN

Directors were briefed on new regulations around advance notice of Executive decision-making. 28 days advance notice of key decisions (expenditure or savings over £500K, or significant impact on 2 or more wards) and decisions subject to exempt reports (part II) would be required. Decisions taken by Cabinet, CRC, Area Environment Sub-Committees and Delegated Powers Reports would be impacted.

Urgent decisions could be taken. However, this would require the agreement of the Chairman of the Business Management OSC to be obtained, and a notice published explaining why the decision was urgent.

The Governance Service would publish periodically a document which would constitute the 'Advance Notice of Proposed Decisions under Executive Functions', usually 28 days before the publication of a Cabinet or CRC agenda.

Directors and Senior Management Teams would need to have due

All to note

regard to these provisions. The Corporate Forward Plan would be amended to reflect these new requirements.

3. OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

The Group noted that the Safeguarding OSC Terms of Reference were particularly broad, but were supportive of the work being undertaken by Health OSC.

4. ONE BARNET HIGHLIGHT REPORT

The Group received the current One Barnet Highlight Report. The overall programme status remained Amber. The Group discussed issues pertaining to the individual projects.

DRS

The Group noted that the authority was currently entering into the final two weeks of dialogue. Further work was being undertaken on Quality Assurance. It was agreed that the transformational aspects of the programme needed to be emphasised further. There were still issues to be resolved around delegation and shared decisions, together with secondment and dual contracts. It was also noted that discussions relating to the Joint Venture had progressed further and would be addressed as part of the contract.

Andrew Travers

Libraries

The Group noted the potential timescale slippage of the delivering of the agreed saving, together with the current issues at Friern Barnet Library.

Parking

It was agreed that the Project Closure Report would be considered at the next One Barnet Council Directors Group.

Pam Wharfe

Community Safety

The project would proceed to the 7 November 2012 meeting of Cabinet Resources Committee.

Health and Social Care Integration

Following a summit on this topic, further work was being undertaken through the Health and Social Care Board. The concordat would be ratified through internal processes.

Early Intervention and Prevention

The Group agreed the importance of clarity over the timeframe for savings, and noted that individual Business Cases would be brought forward at differing times. The Group agreed to ensure that the Troubled Families programme moved from an individual project into mainstream work.

5. COMMUNICATIONS UPDATE AND FIVE STRATEGIC REVIEWS COMMUNICATIONS PLAN

Directors were briefed on the progress of the Communications Plan.

The Chief Executive agreed to discuss with the Leader representation of the One Barnet programme at Cabinet level. It was also agreed that the message groups would be reprised prior to the next Cabinet meeting.

Nick Walkley

6. WAVE 2 DEPENDENCY MAP

The Group received the wave 2 dependency map. It was agreed that Nick Walkley would discuss the further refining of it with Suzanne Crouch.

Nick Walkley

7. INFORMATION MANAGEMENT STRATEGY

The Group received a position statement setting out the progress of the Information Governance Council, together with the implementation of the Information Management Strategy.

The Group agreed that information was needed from bidders as to how intended to deal with information management.

Jeff Lustig agreed to feed back proposals around transparency back to the Group in October.

Jeff Lustig

It was agreed to ensure that appropriate linkages were in place with the Governance Constitution Project.

8. WASTE AND STREET SCENE STRATEGIC REVIEW – OPTIONS APPRAISAL AND BUSINESS CASE

The Group received an outline business case which had been developed following the completion of an options appraisal with a preferred option of a joint procurement and service delivered through the WLA on behalf of Barnet, Brent, Richmond and Hounslow. It was noted that a second outline business case was currently in production for that of an in-house service with stretch. This was due to how highly it scored in the options appraisal and the recognised risks surrounding joint procurements.

The Group agreed that attention should be given to capturing issues of change and community investment contractually. Work would also be undertaken to incorporate the 'behaviour change' narrative into what was to be termed a reorganisation.

Pam Wharfe

The Group agreed that the Joint Outsourcing option be put before Cabinet as a preferred option, with the option for an in-house service to be worked up alongside this.

Pam Wharfe

The Group agreed to receive updates at a future meeting on the

following:

- Information to enable CDG to make a formal decision
- Information around specifications
- A 'lessons learned' piece of work on waste
- A paper setting out the current position with LB Brent

Alex Khaldi

**9. THE AWARD OF CONTRACT FOR THE REPLACEMENT OF
CREMATORS AT HENDON CEMETRY AND CREMATORIUM**
Paper withdrawn.

10. ANY OTHER BUSINESS

Kate Kennally briefed the Group that initial preparations were being made for potential NASUWT strike action.