

Subsidised Room Hire at Hendon Town Hall

Hendon Town Hall has several rooms that can accommodate corporate events, meetings, special occasions, and more at Hendon Town Hall. It is a grade II listed building situated in Hendon and has five heritage style rooms for hire. The rooms have the capacity to accommodate large numbers in all kinds of formal and informal settings and is managed by friendly and flexible Facilities staff. There is audio and visual equipment available as well as other unique benefits.

Room hire charges

- Rooms are charged for a minimum of half a day (six and a half hours). Smaller bookings can be negotiated with FM.
- The charge includes room set up and breakdown, cleaning after, and security on duty throughout the event.
- Time for setting up and taking down must be included within the timespan booked.
- Rooms must be booked at least 2 weeks in advance of the event.
- Prices can be negotiated for schools and local businesses however are at the discretion of the Facilities Management Team. A refundable deposit of £100 is required to secure bookings.
- Beyond 9pm, the rooms can be hired for an additional £100/hour.
- Terms and conditions apply.
- Hendon Town Hall is DDA compliant and there is a lift available.
- There are additional commercial kitchen facilities available for hire.

Full day (13 hours, between 8am to 9pm)

	Council Chamber	Heritage room	Committee room 1, 2 or 3	Kitchen hire
Mon-Fri	£600	£450	£450	£250
Saturday	£750	£600	£600	£300
Sunday	£900	£750	£750	£350

Half day (6.5 hours anytime between 8am-9pm)

	Council Chamber	Heritage room	Committee room 1, 2 or 3	Kitchen hire
Mon-Fri	£300	£225	£225	£125
Saturday	£375	£300	£225	£150
Sunday	£450	£375	£225	£175

For bookings or enquires please contact The Facilities Management team from CSG Estates on:

- 020 8359 6397 or 020 8359 7269
- email linda.lawless@barnet.gov.uk or sean.patten@barnet.gov.uk
- pictures can be reviewed along with further information via the following web address
<https://www.barnet.gov.uk/citizen-home/parks-sport-and-leisure/room-hire-hendon-town-hall.html>

Thank you

Sean Patten
Facilities Manager
CAPITA Customer and Support Group