

Use of a private car to transport pupils

1	To: Headteacher _____ School
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I confirm that I am willing to use my own vehicle for transporting young people on educational/recreational visits. I accept responsibility for maintaining appropriate insurance cover (see below). I have a current valid driving licence and will ensure that my vehicle is legal and roadworthy in all respects.

2	Signed: _____ Print name: _____
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3	Address: _____ _____ _____ _____
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4	Date: _____
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The LA reserves the right at any time to request copies of any relevant documentation (ie.Registration Document, MOT, Insurance, Driving Licence)

	Insurance cover required
For teachers, youth workers, or other LA employees	<i>'Use by the Policyholder in connection with the business of the Policyholder'</i>
For parents and other volunteers	<i>'Use for social, domestic and pleasure purposes'</i>